



Danbury Historical Properties Commission

April 12, 2010

5PM

Room 3C City Hall

Meeting was called to order at 5:05

In attendance were

Members: Laurie Weinstein, Jack Robbins, Noel MacCarry, Todd Knapp and Mary Saracino

Guests: Mary Dunne from the Connecticut Commission on Culture and Tourism and Dennis Elpern, Danbury City Planner

Attorney Robert Yamin swore in the members in accordance with the City Charter.

Election of Chair: Motion made by Jack Robbins, seconded by Mary Saracino to elect Laurie Weinstein as chairperson. Motion carried unanimously.

Election of Secretary: Motion made by Laurie Weinstein and seconded by Noel MacCarry to elect Mary Saracino as Secretary. Motion carried unanimously.

Election of Vice Chair: Motion made by Laurie Weinstein and seconded by Mary Saracino to elect Jack Robbins as Vice Chairperson. Motion carried unanimously.

Selection of Meeting Dates: The commission will meet once a month on the 2nd Tuesday of the month (allowing for holidays and days when City Hall is closed) at 5 PM. Those dates will be:

May 13, 2010

August 12, 2010

November 4, 2010

June 10, 2010

September 9, 2010

December 9, 2010

July 8, 2010

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BY:

Laurie discussed with the Commission particulars concerning the Freedom of Information Act with regard to the activities of the Commission and its members.

Mary Dunne explained the concept of the CLG (Certified Local Government) program and how we can finish our application. She will send information to members and Mr. Elpern by email.

Mary Dunne and Dennis Elpern discussed our responsibilities as a commission and the status of our properties inventory to date. We have one property qualified to date – the Old Library and several identified in the Plan of Conservation and Development. We will need to produce rules of procedure, design review guidelines, and an annual report to the state. We will need to be sworn in yearly.

The meeting was adjourned at 6:23. Motion by Jack Robbins. Seconded by Noel MacCarry. Motion carried unanimously.

Next Meeting : May 13, 2010

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mary G. Saracino". The signature is fluid and cursive, with the first name "Mary" being the most prominent part.

Mary G. Saracino